

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE JUNE 21, 2023
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Louis Freeman
Richard Middleton
Bree Switzer
Dave Hinck - Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Alliance Water Resources President Tim Geraghty, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, June 21, 2023, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:00 a.m. Roll call was taken. Present were Harold Winnie, David Hicks, Richard Middleton, Louis Freeman (virtual) and Bree Switzer (virtual). Treasurer Dave Hinck was also present. The meeting proceeded with a quorum.

Board President Harold Winnie presented the May 17, 2023, Meeting Minutes. David Hicks made the motion to approve the minutes as presented and was seconded by Richard Middleton. The vote was unanimous, motion carried.

President Winnie requested the May 2023 Treasurer's Report and other Financial Statements be presented. Local Manager David Bridgeman presented the Treasurer's Report and other Financial Statements. There was discussion regarding where rent expense is now reflected on the financial statements. Tim Geraghty explained it is a new accounting rule adopted called GASB 87. Lease payments will no longer go to Rent Expense. The payment will lower the Lease Liability on the balance sheet and go to Interest Expense. There will be another monthly entry that goes to Amortization and Accumulated Amortization. When the lease is over, the Accumulated Amortization will be applied to the Lease Asset on the balance sheet and clear it. The adoption of GASB 87 also affects Rental Income, Deferred Inflow of Resources, Interest Income and Lease Receivable. The payment will lower the lease receivable on the balance sheet and go to Interest Income. There will be another monthly entry that goes to Deferred Inflow of Resources and Lease Revenue (Rent Income). Treasurer Dave Hinck reported no new updates on investments other than increase in interest rates. David Hicks made the motion to approve the May 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills along with the add-on were presented by Local Manager David Bridgeman and reviewed with the Board. Richard Middleton made

the motion to approve paying the List of Bills with add-on as presented. David Hicks seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for May 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 205 line locates, 50 customer service request and one meter set completed in May. Mr. Bridgeman reported Decker Construction is in the process of changing five services on NE 144th St attached to the 2" main to be serviced from the 8" main that runs parallel. The \$4000 cost to swap services from the 2" to the 8" main will be billed to Star Development for reimbursement. Once the five services have been swapped over to the 8" main, the 2" main will be abandoned. Mr. Bridgeman also reported a leak was repaired with a repair clamp near 12506 State Route 33. No service shutdown was required during the repair.

Mr. Bridgeman then reported on the following project updates for May: One meter was changed out resulting 7 of 750 completed for 2023. Staff continue to GPS District assets and have completed both goals of 250 each for 1st and 2nd quarters of 2023. Contract documents have been signed and returned to Decker Construction and Lamp Rynearson for the State Route 33 12" replacement. Contact has been made with property owner Cindy Simon to setup a materials staging area located on her property at 33 and 69 highways. The Board inquired about the possibility of pressure management at the 33 vault once the new 12" line has been installed to hopefully reduce future leaks caused by increased pressure. Mr. Bridgeman believes pressure management is achievable at the 33 vault. Mr. Bridgeman also reviewed preliminary details for the possible main extension at NE 116th St and Chandler Rd. Cost estimates of \$10,000 were given to the property owner for his cost of the main extension and meter set. Additional contract documents will be drafted for Board approval for said extension.

Mr. Bridgeman reviewed the Monthly O & M for April, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, flushing amounts, meter reading activity and water loss calculations.

Alliance President Tim Geraghty presented the Management's Discussion and Analysis (MD&A) for fiscal year ended December 31, 2022 and the Draft of the Annual Financial Report – Years Ended December 31, 2022 and 2021 compiled by Wade Stables. Upon review, the Board inquired about the percentage on the Total other income (expense) line item on page 5 of the MD&A. It was determined the percentage amount of 1507.6 should read (1507.6). Richard Middleton made the motion to approve the MD&A and Annual Financial Report Years Ended December 31, 2022 and 2021 with correction to page 5 of the MD&A. The motion was seconded by David Hicks. The vote was unanimous, motion carried.

David Bridgeman presented documents regarding Identity Theft Prevention Program and an updated endorsement page to include all current board members. He reported the District has had no identity theft incidents to report of during 2022 and to date of 2023. David Hicks made the motion to approve the Identity Theft Prevention Program report as presented, seconded by Richard Middleton. The vote was unanimous, motion passed.

Mr. Bridgeman also reported to the Board the District Specifications for approved Hydrants had been updated. Kennedy Hydrants are no longer approved. Mueller and Clow Hydrants have been added for District use, along with the American Darling Hydrant upon district staff approval only. The majority of fire hydrants in the District are Mueller or Clow brand. By removing Kennedy Hydrants from the approved list will give the District a better standardization of fire hydrants. The addition of American Darling

Hydrants will give a third option if any supply chain issues arise. Mr. Winnie requested that wording be added to the district specifications that allow American Darlings to only be used by approval of the District.

It was reported to the Board the Backflow Certifications are being received by office staff. The second reminder letter for testing completion will be mailed out Friday, June 23rd with a completion deadline of July 22nd.

Tower Rental Agreements will be expiring in December 2023 and January 2024. Current contract states any revisions to contract must be done within 90 days of expiration. A revised contract will be drafted for July 19, 2023 Board meeting for review, discussion and approval.

Discussion was had regarding the specifications for the new water tower location. Information is to be compiled by Chad Harrington with Lamp Rynearson and Clay County Planning and Zoning representative Kipp Jones. Mr. Bridgeman hopes to have them both attend the July meeting for further discussion.

Harold Winnie asked if there was any old or new business to discuss. With no additional business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Louis. With all votes in the affirmative, the motion passed. President Winnie adjourned the meeting at 10:26 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal