

**PUBLIC WATER SUPPLY DISTRICT #6  
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE APRIL 19, 2023  
BOARD OF DIRECTORS MEETING**

**PRESIDING:** Harold Winnie, President

**PRESENT:** Louis Freeman  
Richard Middleton  
Bree Switzer  
Dave Hinck - Treasurer

**ALSO ATTENDING:** Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, Clerk/Office Manager Judy Pickering, and Customer Service Specialist Grace Reid. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, April 19, 2023, at 8:30 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 8:32 a.m. Roll call was taken. Present were Harold Winnie (virtual), Louis Freeman (virtual), Bree Switzer (virtual) and Richard Middleton. David Hicks was absent. Treasurer Dave Hinck was also present. The meeting proceeded with a quorum.

Board President Harold Winnie presented the March 15, 2023, Meeting Minutes. Richard Middleton made the motion to approve the minutes as presented and was seconded by Bree Switzer. The vote was unanimous, motion carried.

At this time, the meeting proceeded with the annual reorganization of Board of Directors for Public Water Supply District #6 of Clay County. Bree Switzer ran unopposed for the seat for Sub-District #3 and Louis Freeman ran unopposed for the seat for Sub-District #4. Current Board President Harold Winnie gave the floor to Member Richard Middleton for the nomination of Board President. Louis Freeman made a motion to nominate Harold Winnie to continue as President and Bree Switzer seconded the motion of nomination. Mr. Winnie abstained from voting. The vote was unanimous by the other Board Members, motion carried. The floor was returned to Mr. Winnie. Motion was made by Richard Middleton to nominate David Hicks to continue as Vice-President and was seconded by Louis Freeman. Mr. Hicks was not present. The vote was unanimous by the other Board Members, motion passed. Mr. Middleton made the motion for Dave Hinck to remain as appointed Treasurer and was seconded by Mrs. Switzer. The vote was unanimous, motion carried. Mr. Freeman made the motion for Judy Pickering to remain as appointed District Clerk, seconded by Mr. Middleton. The vote was unanimous, motion passed.

President Winnie requested the March 2023 Treasurer's Report and other Financial Statements be presented. Alliance Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Treasurer Dave Hinck provided information regarding the Ameritrade Financials and District investments. Richard Middleton made the motion to approve the March 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Bree Switzer. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills along with the add-on were presented by Local Manager David Bridgeman and reviewed with the Board. Louis Freeman made the motion to approve paying the List of Bills with add-on as presented. Richard Middleton seconded the motion. The vote was unanimous, motion carried.

Harold Winnie exited the meeting at 9:06. Richard Middleton then took the floor to follow through with the remainder of Board meeting.

The Operations and Water Systems Reports for March 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 201 line locates, 52 customer service request and one meter sets completed in March. He reported on Distribution task which included flushing and passing of samples taken of newly constructed water line for the Nation Road water line relocation project, a 8" water main that was hit and repaired by Decker Construction at Nation Rd and NE 144<sup>th</sup> St during final tie-in, valves located in timber at N Home Ave, N Eastern Ave and County Road C followed up with brush clearing for accessibility.

Mr. Bridgeman then reported on the following project updates for March: Two meters were changed out resulting 5 of 750 completed for 2023, the new GIS receiver has been ordered and ready for pick up and training May 1<sup>st</sup> in Clinton, I-35 Interchange project 100% completed and final pay request processed and the State Hwy 33 12" line replacement project goes out to bid April 26, 2023.

Mr. Bridgeman reviewed the Monthly O & M for March, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, flushing amounts, meter reading activity and water loss calculations.

Local Manager Bridgeman reported all Board members had filed their Personal Financial Disclosure with the Missouri Ethics Commission by the May 1<sup>st</sup> deadline. He stated the 4" C900 water line extension for Northbrook Farms located at Fishing River Rd and Woodlyn has been completed with cost covered by developer and water line installed by Holt House Construction.

Mr. Bridgeman reviewed the memo prepared by Clerk Judy Pickering regarding the KC Water Rate increase with calculations comparing to current rates. He also reported the Annual Water Quality Report for 2022 is now available and has been posted on the District website and at the Kearney Post Office and Price Chopper located on 291. Notice will also be posted on back of water bills for end of month billing in April and May 2023.

Local Manager Bridgeman presented the quotes by Tyler Technologies to allow for customer login credentials for payment and account access on the website. He informed the Board Alliance Water Resources is in the beginning stages of implementing new billing and account software. It was recommended by Mr. Bridgeman to postpone website upgrades until determining new functionality of the new software.

Division Manager Jake Doran presented information for planning of the new water tower and potential financing tools by D.A. Davidson who specializes in financing project for communities across the United States. Alliance water has worked Charlie Zitnik, the Sr. VP of Public Finance in Kansas City several times. The Board was provided with a summary of services specifically looking at Certificates of Participation (COP's) as an option instead of a bond which would require a vote by the district customers. Discussion followed with a decision to be made later, if using Certificates of Participation (COP's) preferred over Bond. There was also discussion on site location for the new tower. More information needs to be gathered from Lamp Rynearson Engineering for minimum site square footage required for the location and then potential land acquisition.

Richard Middleton asked if there was any old or new business to discuss. With no additional business to discuss, Bree Switzer made the motion to adjourn the meeting, seconded by Louis Freeman. With all votes in the affirmative, the motion passed. Board Member Middleton adjourned the meeting at 10:03 a.m.

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Harold Winnie, President

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Date

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Judy Pickering, Clerk

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Date

Seal