

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE SEPTEMBER 18, 2024
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Brian Freeman
Bree Switzer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, September 18, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie (virtual) called the meeting to order promptly at 9:00 a.m. Roll call was taken. Present were, Brian Freeman, Bree Switzer (virtual) and David Hicks (virtually arriving at 9:01). Richard Middleton was absent from the meeting. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the August 21, 2024, Meeting Minutes. Brian Freeman made the motion to approve the minutes as presented and was seconded by Bree Switzer. The vote was unanimous, motion carried.

President Winnie requested the August 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Dave Hinck inquired about the differing amounts of the interest income on the Statement of Revenue versus the Treasury Report. Mr. Doran stated he would get in contact with Alliance's accountant Michael Timpe for clarification. Mr. Hinck reviewed the District's statement with Charles Schwab and reported quarterly dividends were coming in and stated the month showed improvement with the investments. Brian Freeman made the motion to approve the August 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by David Hicks. The vote was unanimous, motion passed.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and add-on was presented by David Bridgeman and reviewed by the Board. Brian Freeman made the motion to approve paying the List of Bills and add-on as presented. Bree Switzer seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for August 2024 were also presented to the Board by Mr. Bridgeman giving details on distribution work tasks. There were 158 line locates, 60 customer service request, which includes meter change out service orders, four rereads and three meter sets completed in August. Staff continue to GPS District assets, record GIS locations and stated all District meters have now been GPSed. There were 15 meters changed out in August and explained he had

conducted an audit on the meter change outs, finding a discrepancy from October 2023. The revised tally including change outs in August is 583 of the 750 ARPA meters to be changed out. He reported on the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Mr. Bridgeman reported on the three leaks repaired, one at 15918 Plattsburg Rd and two at 17224 NE 121st Ter. Mr. Bridgeman explained an unlocated valve at the NE 121st location had been discovered. While Decker Construction was installing 30' of the 3" main to repair leak, the newly discovered valve blew off the main from lack of restraint, causing the second leak at this same location. A new valve was installed during the repair. He also reviewed project updates informing the Board that a temporary construction easement agreement for the construction of new Hwy 92 standpipe has been drafted and digitally shown during the meeting for review. President Winnie requested further clarification on the landowners' title name. Mr. Bridgeman also reported on the safety training completed for field staff and all regulatory samples taken and passed the required laboratory examination in August.

Mr. Bridgeman presented two draft letter templates to be used to inform customers of damage to District meter assets caused by customers. The first letter presented was a "warning" letter informing and giving the customer a one-time waiver of fees for replacement. The second letter template drafted is to be used to inform customers of the dollar amount applied to their account for "Damage to Property and/or Tampering" fee(s). Mr. Winnie asked for a motion to approve the drafted letters. David Hicks made a motion to approve the drafted letters, seconded by Bree Switzer. The vote was unanimous, motion carried.

Mr. Bridgeman presented the Micro-Comm Extended Service Contract Terms and Conditions received which was approved at the August 21, 2024, meeting. New extended contract dates are September 17, 2024, to September 17, 2025. He also presented a draft Resolution – Declaration of Policy regarding Account Holder Representatives for the District Investment account(s). Mr. Bridgeman had requested at the July 17, 2024, Board Meeting a policy be implemented to update Account Holder Representatives as Board members and titles change. Bree Switzer made the motion to approve the Resolution – Declaration of Policy as presented. The motion was seconded by Brian Freeman. The motion passed unanimously.

At this time, David Bridgeman presented leak adjustments requested by two customers. After review Bree Switzer made the motion to approve the leak adjustment request made by Christopher Geisert in the adjusted amount of \$271.62, seconded by David Hicks. The motion passed unanimously. David Hicks made a motion to approve the leak adjustment request made by Tim and Denise Heinzler in the adjusted amount of \$191.96, seconded by Bree Switzer. The motion passed unanimously.

Jake Doran discussed with the Board the PFOA PFAS and Lithium URCM Sampling Results from samples collected in January and April 2024.

President Winnie asked if there was any additional business to discuss. Mr. Winnie requested more details regarding restoration responsibilities be added to the Temporary Construction Easement or Contract for the construction of the new Hwy 92 standpipe. It was decided to have District attorney add language that includes tilling of topsoil during restoration for areas disturbed during standpipe replacement. Mr. Winnie also requested to get a timeline from Lamp Rynearson Engineer Chad Harrington for the construction of the new Hwy 92 standpipe. Mr. Winnie stated there would need to be a Call for Executive Session for the October 16, 2024, meeting to discuss legal matters. With no further business to discuss, Brian Freeman made the motion to adjourn the meeting, seconded by Bree Switzer. All in favor, motion passed. The meeting was adjourned at 9:54 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal