

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE NOVEMBER 20, 2024
BOARD OF DIRECTOR'S MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Brian Freeman
Richard Middleton
Bree Switzer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no other guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, November 20, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:02 a.m. Roll call was taken. The directors present were David Hicks, Brian Freeman, Richard Middleton and Bree Switzer. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the October 16, 2024, Meeting Minutes. Brian Freeman made the motion to approve of the minutes as presented and were seconded by David Hicks. The vote was unanimous, motion carried. Mr. Winnie then presented the Closed Meeting Minutes of October 16, 2024. David Hicks made the motion to approve the closed meeting minutes as presented and were seconded by Brian Freeman. The vote was unanimous, motion carried.

President Winnie requested the October 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. The Board inquired about the Land line item for assets and also the Lease line item. The questions will be addressed with Alliance Water Resources Accountant Michael Timpe and will provide an answer at the next meeting. Dave Hinck reviewed with the Board the District's statement with Charles Schwab. Bree Switzer made the motion to approve the October 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Brian Freeman. The vote was unanimous, motion passed.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and add-ons were presented by David Bridgeman and reviewed by the Board. Bree Switzer made the motion to approve paying the List of Bills and add-on as presented. David Hicks seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for October 2024 were also presented to the Board by Mr. Bridgeman. He reported correspondence regarding the Lead and Copper Inventory and Customer Service Line Survey had been mailed out and informed the Board responses are coming in. Mr. Bridgeman then gave details on distribution work tasks for the month of October. There were 134 line

locates, 42 customer service request, which includes meter change out service orders, two rereads, three meter sets, 13 meters changed out bringing the total to 639 of the 750 ARPA meters purchased and two restorations. Staff continue to GPS District assets and record GIS locations. He reported on the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Mr. Bridgeman reported on the 12" main water break on NE 112th St. on October 19th. The 12" main in that area is in a 16" encasement creating additional obstacles. He also reported on the 8" main water break repaired on C Hwy later in the month of October.

Mr. Bridgeman informed the Board that the Temporary Construction Easement for the future new Highway 92 water tower is ready for notarized signatures. Once the TCE is signed it will be filed with the County. Mr. Bridgeman also reviewed the Election Notice memorandum to the Board regarding the filing dates for Sub-Districts 1 and 2 for the April 8, 2025, election.

Mr. Bridgeman presented the memorandum and updated CPI calculations to the Board regarding the City of Kearney Meter Connection Fee. It was advised by the Board to use calendar dates of October 2023 through September 2024 instead of January through September 2024 as previously calculated. Mr. Winnie requested a motion to approve the updated CPI increase using the revised calculations for the calendar year October 2023 through September 2024. David Hicks made a motion to approve the revised CPI increase for City of Kearney Meter Connection Fee, seconded by Richard Middleton. The vote was unanimous, motion carried.

At this time, David Bridgeman presented leak adjustments requested by two customers. After review, David Hicks made the motion to approve the leak adjustment request made by Jill Bartlett in the adjusted amount of \$373.52, seconded by Brian Freeman. The motion passed unanimously. Bree Switzer made a motion to approve the leak adjustment request made by Tim and Sue Coulson in the adjusted amount of \$86.94, seconded by Richard Middleton. The motion passed unanimously.

A written request by a service customer at 13004 NE 112th for restocking of pond was presented to the Board by Mr. Bridgeman. The 12" water main break at NE 112th on October 19th may have caused treated water (with Chlorine) to drain into customer's pond, and potentially caused the fish kill. Mr. Doran informed the Board he submitted the claim with the insurance carrier, but had not gotten a response back yet. After discussion, the Board tabled a decision until a following meeting, waiting for the insurance response.

A quote dated November 6, 2024, from Decker Construction in the amount of \$16,620.00 was provided to the Board for the repair of a 90 degree exposed fitting in the creek near Plattsburg Rd and NE 144th Street. The quote includes boring of line and replacing 240 lineal feet of the 3" with 4" HDPE pipe with tracer wire. There was discussion about this quote and the previous quote provided by Decker Construction of \$183,760.00 in April 2024 to replace 1400 lineal feet of the 3" line with 12" C900 with tracer wire along Plattsburg Rd near this same area. After discussion, Richard Middleton made the motion to approve the November 6, 2024, quote provided by Decker Construction to repair only the 90 degree exposed fitting and replacing 240 lineal feet of 3" line with 4" HDPE pipe with tracer wire in that immediate area. The motion was seconded by Bree Switzer. The motion passed unanimously.

Local Manager Bridgeman presented a quote in the amount of \$71,282.00 from Midwest Meter for the purchase of 150 – ¾" meters with transmitters and 60 – 1" meters with transmitters. After discussion to include in the purchase an additional 50 – ¾" meters with transmitters for the 10% annual meter

change out program, Bree Switzer made the motion to approve the purchase with the 50 additional meters. The motion was seconded by Brian Freeman. All in favor, motion carried.

The 4th Quarter Regulatory Compliance Report by Alliance Water Resources Director of Safety and Regulatory Compliance Mark Mahler was presented for review and information. The report gave the Lead and Copper timeline targets for service line inventory, customer notification, compliance sampling and implementation of line replacement program. Information only, no decision by Board necessary.

At this time, Mr. Bridgeman presented a proposed agreement by and between Timber Creek Sewer Co and Public Water Service District #6 for water disconnection of unpaid sewer service customers. Discussion pursued and instructions given to amend the agreement suitable for the District. Decision tabled for the December 18th meeting.

Jake Doran presented the FY 2025 District Budget and the FY 2025 Alliance Water Resources Budget/Contract Agreement with PWSD #6. The District Budget outlined potential projects and costs. The Board requested a list of projects prioritized. Decision tabled for the December 18th meeting for both FY2025 budgets.

President Winnie asked if there was any additional business to discuss. With no further business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Bree Switzer. All in favor, motion passed. The meeting was adjourned at 10:38 a.m.

David Hicks, Vice-President

Date

Judy Pickering, Clerk

Date

Seal