

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE NOVEMBER 15, 2023
BOARD OF DIRECTORS MEETING**

PRESIDING: David Hicks, Vice-President

PRESENT: Louis Freeman
Richard Middleton
Bree Switzer
Dave Hinck - Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guest present.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, November 15, 2023, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board Vice-President David Hicks called the meeting to order at 9:00 a.m. Roll call was taken. Present were David Hicks, Richard Middleton, Louis Freeman (virtual) and Bree Switzer. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance. Harold Winnie was absent.

Board Vice-President David Hicks presented the October 18, 2023, Meeting Minutes. Richard Middleton made the motion to approve the minutes as presented and was seconded by Bree Switzer. The vote was unanimous, motion carried.

Vice-President Hicks requested the October 2023 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Treasurer Dave Hinck reviewed the District's bank statement of White Sands - Charles Schwab with the Board. Bree Switzer made the motion to approve the October 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried.

Mr. Hicks requested the Monthly Bills be presented. The List of Bills and Add-ons were presented by Local Manager David Bridgeman and reviewed with the Board. Richard Middleton made the motion to approve paying the List of Bills along with Add-ons as presented. Bree Switzer seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for October 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 260 line locates, 144 customer service request, which includes meter change out service orders, 28 rereads and five meter sets completed in October. Staff continue to GPS District assets and record GIS locations. There were 83 meters changed out in October. He reported the ARPA funding for meters had been received.

Mr. Bridgeman reviewed the Monthly O & M for October, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations.

Mr. Bridgeman updated the Board regarding the waterline replacement along 33 Highway. He stated it is nearing completion, just waiting for the easement issues to be finalized near 120th St. He informed all, the I-35 Tower has been painted inside and out, paint is cured and have begun filling tank to sample. Once samples are good, will put the I-35 elevated tower back in operational service. He also provided the most recent Tower Inspection results of the I-35 Elevated Tower that was completed prior to painting. The following project updates were given: To-date, 397 of 750 meter change outs have been completed in 2023 and an imagery layer has been added to the GIS system.

David Bridgeman presented Decker Construction Pay App 3 request for the 10% retainage to be reduced to 5% calculating to \$23,265.70 for Pay App 3. Louis Freeman made the motion to pay Decker Construction one-half of the 10% retainage equaling \$23,265.70, seconded by Bree Switzer. The vote was unanimous, motion carried.

Discussion transpired regarding the possible site location for a new District elevated tower. More information is to be gathered by engineering firm Lamp Rynearson and will be discussed further during the December 2023 Board meeting.

Mr. Doran updated the Board of further correspondence regarding litigation of a Dupont Class Action Settlement received. He stated he is still monitoring the situation, but for now, resting in the "Do Nothing" stage.

Mr. Bridgeman presented to the Board three water leak adjustment requests and copies of repair receipts made by each. 1) David Hughes - Richard Middleton made the motion to approve the calculated adjustment, seconded by Bree Switzer. The vote was unanimous, motion carried. 2) Judy Keisling – Bree Switzer made the motion to approve the calculated adjustment with additional amount of \$100 due to unable to located meter timely to shut off, seconded by Richard Middleton. The vote was unanimous, motion carried. 3) Rod Sommer - Bree Switzer made the motion to approve the calculated adjustment, seconded by Richard Middlton. The vote was unanimous, motion carried.

David Bridgeman reported on the upcoming election notice. The term of the Director for Sub-District #5 (currently represented by David Hicks) will expire in April 2024. Filing period opens at 8:00 a.m. on December 5, 2023, and closes at 5:00 p.m. December 26, 2023, for the April 2, 2024, election.

City of Kearney with Star Development has requested to annex in and detach from PWSD #6 boundaries for the following addresses: 16821 NE 144th St., 17021 NE 144th St., 17205 NE 144th St., and 17022 NE 142nd St. PWSD #6 does not currently supply water to these properties as there is not a district water line in that area. Mr. Bridgeman recommended to agree to the annex request with the City of Kearney. The Board asked about the status of payments of previously annexed subdivisions received from the City of Kearney for Meter Connection Fees per the Cooperative Agreement between the City of Kearney and PWSD #6. The Board directed staff to request from City of Kearney documentation of previously paid and outstanding meter connections fees for the sub-divisions annexed in earlier. Bree Switzer made the motion to agree to the annexation for the above mentioned properties pending receipt of requested documentation from the City of Kearney, seconded by Louis Freeman. The vote was unanimous, motion carried.

Mr. Bridgeman reviewed the proposed January 1, 2024, Meter Connection Fees per the Cooperative Agreement between the City of Kearney and PWSD #6. Calculations were arrived using the Bureau of Labor Statistics Data Tools Consumer Price Index. Bree Switzer made the motion to approve the

proposed January 1, 2024, Meter Connection Fees presented, seconded by Richard Middleton. The vote was unanimous, motion carried.

Jake Doran reviewed the prepared required easement agreements for properties located along specific areas of Highway 33 necessary for the completion of the water line replacement. He informed the Board the easements would be mailed to landowners Searcy, Robinette and Michaelis.

Mr. Doran and Mr. Bridgeman presented the proposed FY2024 budget and summary along with the 2024 Water Rate structure options. Review and discussion ensued. Board requested additional distribution details regarding the proposed water rate increase. Further discussion and approval tabled to the December 20, 2023, board meeting.

Availability dates were given to Clerk Judy Pickering by the Board for scheduling the Holiday Dinner. Mrs. Pickering will update once it has been scheduled.

David Bridgeman informed the Board some newly installed meters have been damaged by mowing over or tampered with resulting in necessary meter change outs. He suggested a replacement cost be charged to water account holders for damages. After some discussion, Bree Switzer made a motion to charge the water account holder \$300.00 for meter replacement cost and service fees, seconded by Louis Freeman. The vote was unanimous, motion carried.

Bree Switzer left the meeting at this time.

David Hicks asked if there was any old or new business to discuss. With no further business to discuss, Richard Middleton made the motion to adjourn the meeting, seconded by Louis Freeman. With all votes in the affirmative, the motion passed. Vice-President Hicks adjourned the meeting at 11:16 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal