

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE MAY 17, 2023
BOARD OF DIRECTORS MEETING**

PRESIDING: David Hicks, Vice-President

PRESENT: Louis Freeman
Richard Middleton
Bree Switzer
Dave Hinck - Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, Clerk/Office Manager Judy Pickering, and Customer Service Specialist Grace Reid. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, May 17, 2023, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board Vice-President David Hicks called the meeting to order at 9:02 a.m. Roll call was taken. Present were David Hicks, Bree Switzer, Richard Middleton and Louis Freeman (virtual). Harold Winnie was absent. Treasurer Dave Hinck was also present. The meeting proceeded with a quorum.

Board Vice-President David Hicks presented the April 19, 2023, Meeting Minutes. Richard Middleton made the motion to approve the minutes as presented and was seconded by Bree Switzer. The vote was unanimous, motion carried.

Vice-President Hicks requested the April 2023 Treasurer's Report and other Financial Statements be presented. Alliance Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Treasurer Dave Hinck inquired about the decrease of water purchased April '23 verses April '22. Local Manager stated last year the District encountered numerous water main hits by construction companies and fiber optic boring, along with the draining of the standpipe a couple of times in preparation for internal painting. The District has not experienced those types of water loss issues this year. A comparison spreadsheet will be compiled for next month's Board meeting to provide more detailed figures. Mr. Hinck did report the value of investments with TD Ameritrade have gone up from previous standings. Bree Switzer made the motion to approve the April 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried.

Mr. Hicks requested the Monthly Bills be presented. The List of Bills along with the add-on were presented by Local Manager David Bridgeman and reviewed with the Board. Richard Middleton made the motion to approve paying the List of Bills with add-on as presented. Bree Switzer seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for April 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 183 line locates, 52 customer service request and three meter sets completed in April. He reported the staff started the annual end of line flushing with 16 end of line flushes completed to date. Flushing in the area of NE 172nd St.

resulted in air in service lines for three customers service locations. Multiple additional flushes N of 92 Hwy were operated to remove air but were unsuccessful. Two air relief valves were installed at high points to hopefully correct the air issue. Issue not resolved as of this time. Staff will continue to monitor. Staff also identified and excavated a buried 1" corp valve at Woodlyn and Fishing River. Mr. Bridgeman spoke with Lamp and Rynearson about designing a 4" main upgrade project to match 4" main extension already completed for Eagle View.

Mr. Bridgeman then reported on the following project updates for April: One meter was changed out resulting 6 of 750 completed for 2023, the new GIS receiver has been picked up and training on new equipment completed and the District has received the reimbursement from City of Kearney for I-35 Interchange waterline relocation project. Bid opening for the 33 Hwy 12" line replacement project was April 26th. There were 13 bids collected with Decker Construction having the lowest bid of \$509,372.

Mr. Bridgeman reviewed the Monthly O & M for April, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, flushing amounts, meter reading activity and water loss calculations. He also reported he had attended a meeting with Clay County Planning and Zoning regarding property requirements for the new water tower. Another meeting will be scheduled with Lamp Rynearson Engineering to determine height requirements of the tower. This information will need to be compiled prior to determining land size for the site.

A proposed Office Safety Upgrade was presented to the Board by Mr. Bridgeman. The upgrade would consist of a 3' glass wall on the front counter to include a pass through window for papers. Bree Switzer made the motion to approve the proposed office safety upgrade and was seconded by Richard Middleton. The vote was unanimous, motion passed.

A recommendation by Local Manager Bridgeman was made to award the 12" main replacement project on 33 Hwy to Decker Construction. This replacement will include 6800 to 8000' of C900 pipe that will be a transmission line only with tie in at NE 120th. The time frame for completion is 120 days maximum. Once completed, the District will be able to begin the process of separating the District into three separate zones. Customers in that area theoretically should see increased water pressure from 50-60 psi to 100 psi. The District will also have better control of water services for any new development in that zone area and will be able to close down the line in the river crossing. Anticipated leaks will be possible due to the increased water pressure. Louis Freeman made the motion to award Decker Construction with the bid of \$509,372 to complete the 12" water line replacement along 33 Hwy, seconded by Richard Middleton. The vote was unanimous, motion carried.

A Proposed Project document for the District Website was presented by Mr. Bridgeman for the Board's review and approval. Bree Switzer made the motion to approve the Proposed Project document addition to the website and was seconded by Richard Middleton. All were in favor, motion passed.

Mr. Bridgeman reported he had met with Ron Cowger who represents Star Development and Tim Harris regarding the District vacating some easements that could conflict with potential building plans for the Stalling Farms Subdivision on NE 144th St. Mr. Bridgeman recommended negotiating plans for the Developer to pay to relocate five service lines to the 8" main that are currently tied to the 2" main that is within the easement requested to vacate. Connecting those five service lines to the 8" main would allow the District to disconnect and abandon the 2" grey PVC entirely. Decision by the Board has been tabled to a later date.

It was brought to the attention of the Board by Mr. Bridgeman, the property owner of 11409 Chandler Rd has inquired about cost to extend the main that currently dead ends at 11423 Chandler Rd. The proposed main extension would require crossing 11415 Chandler Rd property. Mr. Bridgeman has spoken with the 11415 Chandler Rd property owner, and he has agreed to sign an easement to the District with the stipulation he is provide with a ¾" water tap and service in lieu of compensation for the easement. A quote from Decker Construction has been provided for this project. Bree Switzer made the motion to approve the water line extension to include 11409 Chandler Rd, provide 11415 Chandler Rd property owner with ¾" meter tap and service for compensation of easement along with completing the loop which would improve water quality, pressure and remove two dead ends in the District. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried. The Board approval is contingent upon the property owner of 11409 Chandler Rd paying for the cost of the extension. The Board also requested verifying the status of the easement for the river crossing.

Mr. Bridgeman reported five feet of the 8" water main in the creek behind Fox Run Rd and NE 144 St has become exposed due to water erosion. A quote has been procured from Decker Construction for \$39,920 to bore 400' of 8" HDPE under the creek and tie in to existing 8" with one new 8" valve. Louis Freeman made the motion to hire Decker Construction to bore 400' of 8" HDPE under the creek, tie in to existing 8", to add one new 8" valve and for this project to be completed before the 33 Hwy water line replacement project. Bree Switzer seconded the motion, and all were in favor, motion passed.

Additional discussion occurred regarding the spring maintenance of end-of-line flushing and the cloudy water issues it has caused two customers on NE 172nd St. Since the additional flushing and the installation of two air relief valves for that area has not corrected the issue, Mr. Bridgeman recommended replacing the 2.5" main on C Hwy with an 8" main, giving a dedicated 8" feed from the 92 Standpipe to the north side of the District, along with increasing volume for that area. The Board requested additional study be provided by Lamp Rynearson Engineering before deciding on this. Decision tabled until additional information is acquired.

David Hicks asked if there was any old or new business to discuss. With no additional business to discuss, Bree Switzer made the motion to adjourn the meeting, seconded by Richard Middleton. With all votes in the affirmative, the motion passed. Vice-President Hicks adjourned the meeting at 11:14 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal