

**PUBLIC WATER SUPPLY DISTRICT #6  
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE MAY 15, 2024  
BOARD OF DIRECTORS MEETING**

**PRESIDING:** Harold Winnie, President

**PRESENT:** David Hicks  
Louis Freeman  
Richard Middleton  
Bree Switzer

**ALSO ATTENDING:** Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There was one guest in attendance – Brian Freeman, Kearney MO.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, May 15, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:03 a.m. Roll call was taken. Present were David Hicks, Richard Middleton, Louis Freeman and Bree Switzer (virtual). The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the April 17, 2024, Meeting Minutes. Richard Middleton made the motion to approve the minutes as presented and was seconded by David Hicks. The vote was unanimous, motion carried.

President Winnie requested the April 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Mr. Doran also read the reasoning provided by Alliance Water Resources Accountant Michael Timpe regarding the new accounting law GASB 87 stemming from the inquiry last month about the Rent Expense line item. Dave Hinck reviewed the District's bank statement of White Sands - Charles Schwab and current financial activity. David Hicks made the motion to approve the April 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Louis Freeman. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and Add-On were presented by David Bridgeman and reviewed by the Board. He made mention of the Midwest Meters Invoice reflecting the order of 200 new meters anticipated to be received in August of this year but were received in May. Louis Freeman made the motion to approve paying the List of Bills and Add-On as presented. Richard Middleton seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for April 2024 were also reported to the Board by Mr. Bridgeman. He told the Board the E-Statement billing should go live with May's billing cycle and approximately 40% of 2024 annual backflow testing reports have been received to date. He also informed the Board all Personal Financial Disclosure reports have been timely submitted to the Missouri Ethics Commission. He gave details on distribution work tasks. There were 175 line locates, 40 customer service request, which includes meter change out service orders, two rereads and seven

meter sets completed in April. Staff continue to GPS District assets and record GIS locations. There were seven meters changed out in April bringing the total to 640 of the 750 ARPA meters to be changed out. He reported since the shipment of meters arrived sooner than anticipated, the staff will be focusing on meter change outs. He reported on the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. He made a verbal correction to the Metered Gallons Sold line item for report period of April 2024 of the Water Loss Calculations page.

Mr. Bridgeman reviewed the Star Development Easement Amendment pertaining to the area along Nation Rd and NE 144<sup>th</sup> Street. This Easement Amendment will grant Star development the ability to cross PWSD easements along Nations Rd and NE 144<sup>th</sup> St. After some discussion David Hicks made the motion to approve the signing and filing of the Easement Amendment provided by Star Development, seconded by Richard Middleton. The vote was unanimous, motion carried.

Jake Doran discussed with the Board the Directors and Officers Liability portion of the commercial insurance policy. Discussion followed and the decision was tabled for the June board meeting after premium amounts were verified. Brian Freeman left the meeting at this time.

Mr. Bridgeman stated more information was needed regarding the 33 Highway Vault Rehab. Further discussion will be held at the June 19, 2024, Board Meeting.

Mr. Doran and Mr. Bridgeman reviewed and discussed with the Board the Agreement Between the District and Engineer for Professional Services pertaining to the 92 Highway Water Tower Replacement. Chad Harrington was requested to come to the June 19<sup>th</sup>, board meeting for further discussion, tabled to the June 19, 2024, Board Meeting.

Bree Switzer left the meeting at 10:25.

Discussion pursued regarding the Searcy Easement at the 33 Highway/69 Highway location. Further Discussion/Decision tabled to the June 19, 2024, meeting.

President Winnie asked if there was any additional business to discuss. At this time Board Member Louis Freeman officially resigned from his position representing Public Water Supply District #6 of Clay County Sub-District 4 at 10:43 a.m. David Hicks made the motion to accept Mr. Freeman's resignation, seconded by Richard Middleton. All in favor, motion passed. Richard Middleton made the motion to appoint Brian Freeman to fill the vacancy of Sub-District 4, seconded by David Hicks. All in favor, motion passed. With no further business to discuss, David Hicks made a motion to adjourn the meeting, seconded by Richard Middleton. Harold Winnie adjourned the meeting at 10:46.

\_\_\_\_\_  
Harold Winnie, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judy Pickering, Clerk

\_\_\_\_\_  
Date

Seal