

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE MARCH 20, 2024
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: Louis Freeman
Richard Middleton
David Hicks

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were two guest in virtual attendance – Brad Kosem and Jennifer Way, MMA (Alliance Water Resources’ insurance broker) representatives.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, March 20, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:01 a.m. Roll call was taken. Present were Richard Middleton, Louis Freeman, and David Hicks. Bree Switzer was absent. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

At this time President Winnie gave the floor to the MMA representative, Brad Kosem and Jennifer Way. Mr. Kosem presented information to the Board regarding District Commercial Insurance coverage if the Board would choose to be covered under Alliance Water Resources insurance umbrella. Jake Doran will schedule a virtual meeting later with the MMA representatives and Director Bree Switzer. After the presentation, Brad Kosem and Jennifer Way left the meeting.

Board President Harold Winnie presented the February 21, 2024, Meeting Minutes. David Hicks made the motion to approve the minutes as presented and was seconded by Richard Middleton. The vote was unanimous, motion carried.

President Winnie requested the February 2024 Treasurer’s Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer’s Report and other Financial Statements. Dave Hinck reviewed the District’s bank statement of White Sands - Charles Schwab and current financial activity with the Board. Louis Freeman made the motion to approve the February 2024 Treasurer’s Report and Other Financial Statements as presented. The motion was seconded by David Hicks. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and Add-on were presented by David Bridgeman and reviewed with the Board. Louis Freeman made the motion to approve paying the List of Bills along with Add-on as presented. Richard Middleton seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for February 2024 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 183 line locates, 44 customer

service request, which includes meter change out service orders, two rereads and nine meter sets completed in February. Staff continue to GPS District assets and record GIS locations. There were 12 meters changed out in February bringing the total to 622 of the 750 ARPA meters to be changed out.

David Bridgeman reviewed the Monthly O & M for February, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Board members expressed concern regarding the percentage of unaccounted water loss. Mr. Bridgeman reported part of it may stem from possible underestimating gallons lost from the I-35 tower overflow due to SCADA issues and a difference in days between KC Water billing date coverage and the District's billing date coverage. He also stated staff are on the lookout for any possible water leaks. He also reported the discovery of a 3" water main exposed in creek crossing at NE 144th St. Further discussion and decision to follow later in the meeting.

Project updates were given to the Board by David Bridgeman. He reported Decker Construction is continuing on cleanup, restoration and seeding along 33 Highway water line replacement project. Mr. Bridgeman also presented updated details including an ariel design by Lamp Rynearson Engineer Chad Harrington regarding the proposed tower on 92 Highway. Discussion followed.

Mr. Bridgeman informed the Board of the postal mailing issues during the month of February. Numerous calls were received in the office by disgruntled customers once they received their end of month of February bills showing a penalty applied for payments received past the due date or not at all. After some discussion, the Board advised staff to continue with policy as stated as account balances can now be viewed on the District website prior to receiving the bill in the mail and other payment options are available that does not require USPS mail service. A one-time penalty may be removed if a customer signs up for the ACH option.

Local Manager Bridgeman also reported Cintas completed its annual inspection of the Fire System Protection components at PWSD #6 on February 16, 2024. Fire extinguishers, emergency flood and exit lights were tested and all passed inspection.

Mr. Bridgeman returned to the issue of 3" main exposed in a creek crossing at NE 144th St. The Board advised Mr. Bridgeman to contact Decker Construction for bids on the following: 1) Replacement only of the creek crossing line. 2) A 12" waterline replacement from 13208 NE 144th St to 13610 NE 144th St. and 3) Include with #2, a bore under the road west of the 13208 NE 144th St.

Harold Winnie asked if there was any old or new business to discuss. He informed the Board he would not be able to attend the April 17th board meeting. With no further business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Richard Middleton. With all votes in the affirmative, the motion passed. President Winnie adjourned the meeting at 10:57 a.m.

David Hicks, Vice-President

Date

Judy Pickering, Clerk

Date

Seal