

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE JUNE 19, 2024
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Brian Freeman
Richard Middleton
Bree Switzer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There was one guest in attendance – Chad Harrington with Lamp Rynearson Engineering.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, June 19, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:00 a.m. Roll call was taken. Present were David Hicks, Richard Middleton, and Brian Freeman. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the May 15, 2024, Meeting Minutes. Richard Middleton made the motion to approve the minutes as presented and was seconded by David Hicks. The vote was unanimous, motion carried.

President Winnie requested the May 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Dave Hinck reviewed the District's bank statement of White Sands - Charles Schwab and reported not much financial activity other than appreciation. David Hicks made the motion to approve the May 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried.

Bree Switzer arrived at 9:34 a.m.

Mr. Winnie gave the floor to guest Chad Harrington with Lamp Rynearson Engineering at this time. Mr. Harrington reported on details regarding the proposed new water tower for the 92 Hwy location. He reviewed the Drinking Water Engineering Report for PWSD #6 showing history and projected growth of consumers within the District. The CIP Addendum Update was also discussed. The Board requested an alternate price for a 600,000 gallon tower along with required permit costs from Mr. Harrington. With no more questions for Mr. Harrington, he left the meeting at 9:43 a.m.

At this time, the Board reviewed the proposed Contract Agreement with Lamp Rynearson for the design and overseeing the construction project for the replacement of the 92 Hwy standpipe with an elevated tower. The Contract Agreement cost presented is \$175,000.00. Richard Middleton made the motion to approve the Contract Agreement between PWSD #6 and Lamp Rynearson in the amount of

\$175,000.00 for the design and overseeing of the construction project for the replacement of the 92 Hwy standpipe with an elevated tower. The motion was seconded by Brian Freeman. All were in favor, motion passed.

David Bridgeman stated there needed to be discussion/decision at this time prior to approving the List of Bills regarding the retainment of the existing Searcy Easement for the 33 Hwy vault location. Mr. Winnie said he would like to entertain a motion to not abandon the original existing easement with Searcy's and to retain it at a cost of \$20,000.00. Bree Switzer made a motion to retain the original existing Searcy easement for \$20,000.00, seconded by David Hicks. All were in favor, motion passed.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills was presented by David Bridgeman and reviewed by the Board. David Hicks made the motion to approve paying the List of Bills as presented. Richard Middleton seconded the motion. The vote was unanimous, motion carried.

The Draft Annual Financial Report Audit for Years Ended December 31, 2023 and 2022 was presented for discussion and approval. There were two items in the audit report the Board requested be amended – 1) pg. 12, Investment Policy – Amend the District does have an Investment Policy and 2) pg. 15 – Litigation – Amend to there is still an auto accident outstanding. Following discussion, Richard Middleton made the motion to approve the Annual Financial Report Audit for Years Ended December 31, 2023 and 2022 with the contingencies on the amendments listed above. The motion was seconded by Bree Switzer. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for May 2024 were also reported to the Board by Mr. Bridgeman. He told the Board the E-Statement billing was completed successfully with May's billing cycle and 2024 annual backflow testing reports continue to be sent in with the second notice to be mailed June 25, 2024. He gave details on distribution work tasks. There were 165 line locates, 75 customer service request, which includes meter change out service orders, three rereads and seven meter sets completed in May. Staff continue to GPS District assets and record GIS locations. There were 34 meters changed out in May bringing the total to 674 of the 750 ARPA meters to be changed out. He reported on the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Mr. Bridgeman informed the Board, Kansas City Water Department experienced consumption capturing issues resulting in a decrease in billing amount from KC Water and water loss calculations. He also reviewed project updates.

The Identity Theft Program (Red Flag Rule) adopted by the Board on January 18, 2017 annual report was presented for review and approval. No incidents were reported in 2023 and to-date in 2024. An amended endorsement page required Board members signatures reflecting the appointed position of Brian Freeman previously held by Louis Freeman. Bree Switzer made the motion to approve the Annual Identify Theft Prevention Report as presented, seconded by David Hicks. The vote was unanimous, motion carried.

Jake Doran presented the Directors and Officers Liability and the Commercial Insurance Policy proposed by Marsh McLennan Agency (MMA). All other clients of Alliance Water Resources are insured with MMA. He reviewed the comparison of the existing policy with JBLB Insurance Group to MMA. Bree Switzer requested to see Alliance Water Resources Master Policy for review and asked what happens during annual renewal of how board is notified. After discussion Bree Switzer made the motion to approve the Directors and Officers Liability Policy, seconded by Richard Middleton. All in favor, motion passed. Following the Directors and Officers Liability Policy approval, David Hicks made

the motion to approve the Commercial Insurance Policy proposed by Marsh McLennan Agency, seconded by Bree Switzer. The vote was unanimous, motion carried.

David Bridgman updated the Board about the Developer Fees collected by the City of Kearney and submitted to the District for subdivision properties previously annexed by City of Kearney. It was discovered there was one payment not received from the City of Kearney from 2019 but has now been paid. The tracking report showing payments received and remaining vacant lots agrees with the City of Kearney records. Mr. Bridgeman also reported the 2023 Consumer Confidence Report had been timely posted on the website, three public locations in Kearney and Liberty and noted on back of bills where to view the report. The Consumer Confidence Report Distribution Certification has been completed and sent to the Department of Natural Resources.

President Winnie asked if there was any additional business to discuss. Mr. Winnie inquired if Alliance Water Resources were using Artificial Intelligence (A.I.) for locating leaks or if AWR has done any AI Industry Research. He also inquired about the use of Drones to find leak locations. He requested information regarding Cellular and meters that individuals can interact with through internet.

Mr. Bridgman reported on his conversation with David Belfonte in regard to a Temporary Construction Easement on the Belfonte Property east of the existing 92 Hwy Standpipe and the requested conditions by Mr. Belfonte for granting the temporary construction easement. The Board asked Mr. Bridgeman to continue with negotiations, to see if the 30 day cease construction period could be amended to read a shorter time period and no impeding with business clause.

Mr. Bridgeman informed the Board the East side of I-35, approximately 400 homes, was being fed solely from the 33 Hwy new 12" line and was having no issues. Mr. Bridgeman reported to the board that this will successfully give the District 1 isolated zone with a long term goal of achieving 3 pressure zones to better identify water loss and high water users.

With no further business to discuss, Richard Middleton made the motion to adjourn the meeting, seconded by Brian Freeman. All in favor, motion passed. The meeting was adjourned at 11:10.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal