

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE JUNE 15, 2022
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks, Vice President
Richard Middleton
Louis Freeman - Absent
Stuart Frizzell
Dave Hinck – Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman and Clerk/Office Manager Judy Pickering.

There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, June 15, 2022, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri.

David Bridgeman, Local Manager, attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 8:59 a.m. Roll call was taken. Present were Harold Winnie, Richard Middleton, Stuart Frizzell (virtual) and David Hicks. The meeting proceeded with a quorum.

Board President Harold Winnie presented the May 18, 2022, Meeting Minutes. David Hicks made the motion to approve the minutes as presented and was seconded by Stuart Frizzell. The vote was unanimous, motion carried.

President Winnie requested the May 2022 Treasurer's Report and other Financial Statements be presented. Alliance Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. David Hicks inquired why the month's amounts of Revenue and Payments on the Billing Summary do not match. Mr. Doran said he would get clarification as to the reason from Alliance's accounting. Stuart Frizzell made the motion to approve the May 2022 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried.

Board President Harold Winnie requested the Monthly Bills for approval. An amended List of Bills was presented to the Board at the meeting. Local Manager David Bridgeman reviewed the amended List of Bills for June. David Hicks made the motion to approve paying the List of Bills as presented. Richard Middleton seconded the motion. The vote was unanimous, motion carried.

The Operations Report for May 2022 was also reported to the Board by Mr. Bridgeman. Bridgeman reported on distribution work tasks, informing the Board Backflow Certification Notification letters had been mailed out and are being completed with approximately 70 still due. It was reported there were 480 locates for May and two meter change outs. There was improvement in the water loss

percentages for the month, but continued investigation is being done to find other non-accounted for issues. Five water mains/service lines were hit and repaired during May. Mr. Bridgeman reported the 8", 3" 12" and 4" tie ins at NE 112th and A Hwy had been completed and gave updates on existing projects as well.

Water System Items were also presented by Bridgeman and Board discussion at this time. A rep with MRWA had tested more meters that had been changed out with findings of up to 25% water loss on some. Due to the high volume of locates for the month and staff shortage, there were not as many meter change outs as anticipated. A quote of \$6,150 for materials through Core and Main for the 92 Standpipe location were presented and approval requested. Mr. Winnie inquired about needing some of the same materials for the I35 Tower location, with discussion following. David Hicks made the motion to purchase the materials for the 92 Standpipe location from Core and Main for the quoted price and to also purchase the materials needed for the I35 Tower as well. The motion was seconded by Richard Middleton. The vote was unanimous, motion passed.

Jake Doran presented the 2020 and 2021 Draft Annual Audit by Wade Stables, P.C. with discussion following. Harold Winnie pointed out the 92 Hwy project was not mentioned under Capital Assets on page 6 of the draft audit report and inquired if it was included in the figures. Richard Middleton made the motion to accept the Annual Financial Report and Audit for Years Ended December 31, 2021 and 2020 with clarification on the Capital Assets section on page 6. David Hicks seconded the motion. The vote was unanimous, motion passed.

The Identity Theft Prevention Program report was presented to the Board by Mr. Doran. He informed the Board a report should be presented and submitted to the Board of Directors for review, to conform with the Identify Theft Prevention Program (Red Flag Rule) adopted by the Board on January 18, 2017. It was reported that during the 2020, 2021, and up to and including June of 2022, the District has had no identity theft incidents to report. An updated document addressing minor corrections to the policy with no changes to the policy intent was presented to the Board for endorsement.

Mr. Bridgeman requested a motion and vote from the Board whether to elect to purchase the Terrorism coverage for a prospective premium of \$10.00 to be included in the Annual Commercial Insurance package with JBLB Insurance Group. Stuart Frizzell made the motion to purchase the Terrorism coverage, seconded by David Hicks. The vote was unanimous, motion carried.

Mr. Doran informed the Board the Statement of Qualifications completed by Lamp Rynearson Engineering had been received for the American Rescue Plan (ARPA) Funding. He explained details and the process including a 30 page questionnaire for part of the application requirements. To go further, the Board would need to give permission, allowing Alliance Water Resources to report financials and provide additional information regarding PWSD #6 for funding. David Hicks made the motion to allow AWR to gather and provide the required information for the ARPA funding application. The motion was seconded by Richard Middleton. All votes in favor, motion carried.

Harold Winnie asked if there was any old/new business to discuss. He asked David Hinck about the possibility of changing banks for the District's accounts. Mr. Hinck recommended soliciting bids from banks within the Kearney community. He stated the transition would require a lot, so advised the Board to seek other offers to achieve a bank service that would be the most beneficial for the District's accounts. The Board asked the AWR staff to compile a bid letter with a list of desired services.

With no additional business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Richard Middleton. With all votes in the affirmative, the motion passed. Board President Winnie adjourned the meeting at 10:32 a.m.

Harold Winnie, Board President

Date

Judy Pickering, Clerk

Date

Seal