

**.PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE JULY 19, 2023
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Louis Freeman
Richard Middleton
Dave Hinck - Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were two guests in attendance: Chad Harrington with Lamp Rynearson Engineering and Kipp Jones with Clay County Planning and Zoning (virtual).

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, July 19, 2023, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:00 a.m. Roll call was taken. Present were Harold Winnie, David Hicks, Richard Middleton and Louis Freeman (virtual). Treasurer Dave Hinck was also present. Bree Switzer was absent. The meeting proceeded with a quorum.

Board President Harold Winnie presented the June 21, 2023, Meeting Minutes. David Hicks made the motion to approve the minutes as presented and was seconded by Richard Middleton. The vote was unanimous, motion carried.

President Winnie requested the June 2023 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Treasurer Dave Hinck reported no new updates on investments other than normal activity and there is one Bond coming up in August to mature. Louis Freeman made the motion to approve the June 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by David Hicks. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills were presented by Local Manager David Bridgeman and reviewed with the Board. It was reported by Mr. Bridgeman KC Water had not yet invoiced the District for the 112th Street vault or the 33 Hwy/69 Hwy vault. Richard Middleton made the motion to approve paying the List of Bills as presented. David Hicks seconded the motion. The vote was unanimous, motion carried.

At this time, the floor was given to Chad Harrington. Mr. Harrington delivered information such as area requirements regarding the future elevated tower for the District. He recommended to no longer use the existing standpipe once the new tower is erected and in service and to have the existing standpipe removed. Kipp Jones also reported on Clay County requirements for the building of a new tower and land size. Mr. Jones excused himself from the meeting following the discussion regarding the future tower.

The Operations and Water Systems Reports for June 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 241 line locates, 44 customer service request and zero meter sets completed in June. Mowing and weed eating had been completed at the Hills Ln Tower, 92 Standpipe, Pump Station and all Sample Stations. Staff continue to GPS District assets. He also reported KC Water Services changed out the 6" Master Meter at the 120th Street location and scheduled the 6" meter replacement at the 112th Street location for Thursday, 7/20/23 at 7:30 a.m.

Mr. Bridgeman then reported on the following project updates for June: There were no meters changed out resulting in the same as last month, 7 of 750 completed for 2023. A preconstruction meeting is scheduled for 7/20/23 with Decker Construction for the 33 Hwy 12" replacement project. Decker Construction has completed swapping six services from the 2" line to the new 8" main on NE 144th St – Stalling Farm project. Star Development has been invoiced to reimburse for the expense of this project.

Mr. Bridgeman reviewed the Monthly O & M for June, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, flushing amounts, meter reading activity. Due to not receiving KC Water invoice for NE 112th St vault, water loss calculations have not been figured to date.

Mr. Bridgeman reported on the status of Backflow Certifications not received to date. The second reminder notices were mailed out June 23, 2023, with a deadline of July 22nd for submission. There are 24 outstanding. Some of those customers had reported their devices had been tested but had not received the certification yet. Some reported they had an appointment scheduled for testing and others were unwilling to have it done. The Board advised to send a final notification stating their services will be discontinued if testing does not occur or a verified appointment scheduled by the final deadline of July 31, 2023.

There was discussion regarding Tower Rental Agreements renewal. One will be expiring in December 2023 and one in January 2024. A revised contract will be drafted for the August 16, 2023 Board meeting for review, discussion and approval. The Board instructed to include a statement there will be a 2 percentage annual increase notice in the contract and \$50 dollar discount if renters choose to pay with ACH.

Mr. Bridgeman presented a water leak adjustment request by customer Douglas Johnson. Louis Freeman made a motion to approve the leak adjustment request, seconded by David Hicks. The vote was unanimous, motion carried.

The re-adoption of the Conflict of interest Policy was present to the Board by David Bridgeman. The adoption reoccurs in July of odd years. David Hicks made a motion to approve the Conflict of Interest Policy, seconded by Richard Middleton. The vote was unanimous, motion carried.

Per the Director's request during the June 21, 2023 board meeting, Jake Doran compiled a spread sheet and graphs tracking monthly/annual water loss to identify seasonal trends as related to water usage/loss. The Board requested the spread sheet capture the year 2018 and forward and that number of customers be tracked. Mr. Doran also reviewed the 2023 3rd Quarter Regulatory Compliance Report by Alliance Director of Safety and Regulatory Compliance Mark Mahler.

Harold Winnie asked if there was any old or new business to discuss. Mr. Bridgeman briefed the Board regarding a high usage complaint from customer Greg Rhodus. Mr. Rhodus had over 82,000

gallons consumption during the month of May and is unable to determine why or where that amount of water consumption occurred. The following month's consumption was back down to average usage. With no additional business to discuss, Richard Middleton made the motion to adjourn the meeting, seconded by David Hicks. With all votes in the affirmative, the motion passed. President Winnie adjourned the meeting at 11:06 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal