

**PUBLIC WATER SUPPLY DISTRICT #6  
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE FEBRUARY 21, 2024  
BOARD OF DIRECTORS MEETING**

**PRESIDING:** Harold Winnie, President

**PRESENT:** Louis Freeman  
Richard Middleton  
David Hicks  
Bree Switzer

**ALSO ATTENDING:** Attending from Alliance Water Resources Division Manager Jake Doran, Distribution Supervisor C.J. O'Dell and Clerk/Office Manager Judy Pickering. Local Manager David Bridgeman was absent. There were no guest present.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, February 21, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:00 a.m. Roll call was taken. Present were Richard Middleton, Louis Freeman (virtual), David Hicks (virtual) and Bree Switzer. The meeting proceeded with a quorum. Treasurer Dave Hinck was absent.

Board President Harold Winnie presented the January 17, 2024, Meeting Minutes. Bree Switzer made the motion to approve the minutes as presented and was seconded by Richard Middleton. The vote was unanimous, motion carried.

President Winnie requested the January 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Mr. Winnie reviewed the District's bank statement of White Sands - Charles Schwab with the Board. Louis Freeman made the motion to approve the January 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Bree Switzer. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. In connection with presenting the List of Bills and Add-on, Jake Doran entertained discussion and requested a decision as to pay Decker Construction their final pay request for the waterline replacement along 33 Highway. After discussion, Louis Freeman made the motion to pay Decker Construction their final pay request including retention and change order costs because of the specific project and unexpected construction delays due to easement issues. The motion was seconded by Richard Middleton. The vote was unanimous, motion carried. The complete List of Bills and Add-on were presented by Jake Doran and reviewed with the Board. Richard Middleton made the motion to approve paying the List of Bills along with Add-on as presented. Bree Switzer seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for January 2024 were also reported to the Board by Mr. Doran. He gave details on distribution work tasks. There were 113 line locates, 27 customer service request, which includes meter change out service orders, one reread and two meter sets completed

in January. Staff continue to GPS District assets and record GIS locations. There were 10 meters changed out in January bringing the total to 610 of the 750 ARPA meters to be changed out.

Mr. Doran reviewed the Monthly O & M for January, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Water loss percentage was higher in January due to flushing the new water line on 33 Highway and the elevated tower overflow because of SCADA glitches and pump controls. SCADA seems to be operating as required, however ESI has been contacted to help with pump controls. This is a result of activating the 33/69 highway vault recently.

Project updates were given to the Board by Jake Doran. He reported the new 12" waterline replacement is in service. Decker Construction is working on cleanup and restoration. ESI has been contacted to verify pump SCADA control. Chad Harrington with Lamp Rynearson Engineering joined the meeting virtually at this time to review and discuss details regarding the proposed tower on 92 Highway. An ariel view map was displayed marking a proposed area for a temporary construction easement. After some discussion and additional details to gather, Mr. Harrington will provide a design for the March 20, 2024, Board meeting.

Mr. Doran reported on the Department of Natural Resources inspection conducted January 24, 2024. Inspection was completed with no recommendations.

Mr. Doran presented a quote from Tyler Technologies for the E-Billing module option for customers. The one-time capital cost for the District will be \$1,210.00 and an annual recurring costs of \$2,830.00 covered by Alliance Water Resources. This module will give PWSD #6 customers the option to receive their billing statement via email, so they can receive their bill earlier in the month without postage delays. Louis Freeman made the motion to move forward on purchasing the E-Billing module, seconded by Bree Switzer. The vote was unanimous, motion carried.

The Missouri and Federal 2024 Regulatory Compliance Report for 2024 completed by Mark Mahler, Director of Safety & Regulatory Compliance for Alliance Water Resources was provided for review.

Harold Winnie asked if there was any old or new business to discuss. With no further business to discuss, Bree Switzer made the motion to adjourn the meeting, seconded by Richard Middleton. With all votes in the affirmative, the motion passed. President Winnie adjourned the meeting at 10:15 a.m.

\_\_\_\_\_  
Harold Winnie, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judy Pickering, Clerk

\_\_\_\_\_  
Date

Seal