

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE DECEMBER 20, 2023
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks, Vice-President
Louis Freeman
Richard Middleton
Bree Switzer
Dave Hinck - Treasurer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guest present.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, December 20, 2023, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order at 9:00 a.m. Roll call was taken. Present were David Hicks, Richard Middleton, Louis Freeman and Bree Switzer (virtual) arriving at 9:09 a.m. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the November 15, 2023, Meeting Minutes. Louis Freeman made the motion to approve the minutes as presented and was seconded by Richard Middleton. The vote was unanimous, motion carried.

President Winnie requested the November 2023 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Treasurer Dave Hinck reviewed the District's bank statement of White Sands - Charles Schwab with the Board. David Hicks made the motion to approve the November 2023 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Louis Freeman. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and Add-ons were presented by Local Manager David Bridgeman and reviewed with the Board. Richard Middleton made the motion to approve paying the List of Bills along with Add-ons as presented. Louis Freeman seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for November 2023 were also reported to the Board by Mr. Bridgeman. He gave details on distribution work tasks. There were 155 line locates, 232 customer service request, which includes meter change out service orders, eight rereads and one meter set completed in November. Staff continue to GPS District assets and record GIS locations. There were 187 meters changed out in November bringing the total to 584 of the 750 ARPA meters to be changed out.

Mr. Bridgeman reviewed the Monthly O & M for November, which included the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations.

Mr. Bridgeman updated the Board regarding the waterline replacement along 33 Highway. He stated both the Robinette and Michaelis easements had been signed and filed with the County and Decker Construction was currently working on the waterline replacement for those two properties near NE 120th St. The easement for the Searcy property where the 33 Hwy vault is located is still being processed. He informed all, the I-35 Tower painting project had been completed and was back in system operation. He reported on the SCADA monitoring System repairs and upgrades for the I-35 Tower, 33 Hwy Vault and the NE 112th St Vault. He also reported on water main leaks that were repaired in November - two leaks located at 16209 Plattsburg Rd and one at 9419 NE 123rd St.

Local Manager Bridgeman informed the Board, Lamp Ryneason has done a survey of the proposed site area of the new tower at the 92 Hwy location and are compiling the data.

Jake Doran reported to the Board regarding the Dupont Class Action Settlement. He stated there are no additional updates and since PWSD #6 doesn't treat water, the settlement should not affect the District.

David Bridgeman reported only one candidate had filed for the Director for Sub-District #5 to date and that being the incumbent, David Hicks. Last filing date is Tuesday, December 26, 2023 by 5:00 p.m.

Mr. Bridgeman presented a report on 2023 Year End Review, highlighting improvements and projects completed for the year. He informed the Board the City of Kearney provided the status of payments of previously annexed subdivisions received from the City of Kearney for Meter Connection Fees per the Cooperative Agreement between the City of Kearney and PWSD #6 that was requested at last month's board meeting. Documents to be signed after the meeting for the annexation.

Mr. Doran presented the proposed 2024 Water Rate structure options to the Board for review. After discussion regarding water rate increases, David Hicks made the motion to increase PWSD #6 of Clay County water rates as follows: Base rate for first 1000 gallons from \$25.00 to \$27.00 and the commodity rates for 1001 to 10,000 gallons from \$7.32 to \$7.75 and 10,000 plus gallons from \$8.44 to \$8.90 effective with end of month billing in February 2024 for water bills due March 15, 2024. Bree Switzer seconded the motion. All in favor, motion carried.

Mr. Doran and Mr. Bridgeman presented the FY2024 District Budget. After some discussion regarding the 2024 Water Rate increases, Bree Switzer made the motion to approve the FY2024 District Budget pending water rate increase amendments, seconded by David Hicks. The vote was unanimous, motion carried.

Mr. Doran and Mr. Bridgeman then presented the Service Agreement Amendment for FY2024 between Alliance Water Resources, Inc. and Public Water Supply District #6 of Clay County. Louis Freeman made the motion to approve the FY2024 Service Agreement Amendment with Alliance Water Resources, Inc. as presented, seconded by David Hicks. The vote was unanimous, motion carried.

David Bridgeman informed the Board of correspondence received by KC Water Service stating their policy gives them twelve months to adjust any under or overestimated billing based on water usage history. He also reported Alliance Water Resources' IT team is researching the value of Dragos Cyber

Security for security measures for the SCADA equipment and Distribution System against possible cyber threats.

The proposed 2023 Bad Debt Write-Off in the amount of \$636.26 was presented for approval. David Hicks made the motion to approve the 2023 Bad Debt Write-Off in the amount of \$636.26, seconded by Louis Freeman. The vote was unanimous, motion carried.

Harold Winnie asked if there was any old or new business to discuss. With no further business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Louis Freeman. With all votes in the affirmative, the motion passed. President Winnie adjourned the meeting at 11:17 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal