

**PUBLIC WATER SUPPLY DISTRICT #6  
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE DECEMBER 18, 2024  
BOARD OF DIRECTOR'S MEETING**

**PRESIDING:** Harold Winnie, President

**PRESENT:** David Hicks  
Brian Freeman  
Richard Middleton  
Bree Switzer

**ALSO ATTENDING:** Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, December 18, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie (virtually) called the meeting to order at 9:01 a.m. Roll call was taken. The directors present were David Hicks, Brian Freeman, Richard Middleton and Bree Switzer. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance.

Board President Harold Winnie presented the November 20, 2024, Meeting Minutes. Bree Switzer made the motion to approve of the minutes as presented and were seconded by Brian Freeman. The vote was unanimous, motion carried

President Winnie requested the November 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Dave Hinck reviewed with the Board the District's statement with Charles Schwab. David Hicks made the motion to approve the November 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by Bree Switzer. The vote was unanimous, motion passed.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and add-ons were presented by David Bridgeman and reviewed by the Board. Bree Switzer made the motion to approve paying the List of Bills and add-on as presented. Brian Freeman seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for November 2024 were also presented to the Board by Mr. Bridgeman. He updated the Board on the Lead and Copper Inventory and Customer Service Line Survey responses of over 300 received to date via email, on-line reporting and/or physical forms collected. He informed the Board the Temporary Construction Easement between David Belfonte and the District for the construction of the new water storage tower had been signed by both parties and filed with the County.

Mr. Bridgeman then gave details on distribution work tasks for the month of November. There were 108 line locates, 31 customer service request, which includes meter change out service orders, two rereads, three meter sets, 13 meters changed out bringing the total to 644 of the 750 ARPA meters purchased and one restoration. Staff continue to GPS District assets and record GIS locations. He reported on the maximum/minimum day of water pumped, average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Mr. Bridgeman reported on the 3" water main break (Grey PVC) at 13716 Plattsburg Rd. on November 20<sup>th</sup> and the 6" water main break at 13419 State Route 33 on December 4<sup>th</sup>. He recommends removing the push fitting tee and replace with restraint gland 90 and backing block at the State Route 33 location break. Mr. Bridgeman stated the District's John Deere Excavator had been taken in for its 500 hour service/annual service and thumb fitting replacement. He also updated the Board with Decker Construction's progress and completion on the replacement of the exposed water line, crossing the creek on NE 144<sup>th</sup> St.

Jake Doran and David Bridgeman discussed with the Board the request to restock fish killed at 13004 NE 112<sup>th</sup> St due to elevated chlorine levels in pond resulting from the 12" water main break in October which occurred across the street from property in front of a storm tube that diverts all water into said pond. Mr. Doran reported the claim was reported to the District's insurance company and the loss was covered by insurance. Payment will be made directly to the property owner. No decision by Board was necessary.

Mr. Bridgeman presented the recommended Bad Debt Write Off for 2024 in the amount of \$12.56 to the Board for discussion/decision. David Hicks made the motion to approve the 2024 Bad Debt Write Off in the amount of \$12.56 and was seconded by Richard Middleton. The vote was unanimous, motion carried.

At this time, Mr. Doran and Mr. Bridgeman presented the FY2025 District Budget for review, discussion and decision. The Board had requested at last month's meeting an outline of potential projects with prioritization and estimated costs. Mr. Doran delivered a Capital Maintenance Planning spreadsheet itemizing the potential projects and costs. After discussion, Brian Freeman made the motion to approve the FY2025 District Budget as presented, seconded by David Hicks. All in favor, motion passed.

The FY2025 Alliance Water Resources, Inc Service Agreement Amendment was presented for discussion/decision. The Service Agreement Amendment shall become effective January 1, 2025 with amendments of the monthly Base Fee increase to \$51,475.00, Repair Limit increase to \$10,000.00 and a modification to establish a new effective date of contract to be March 1, 2025 for a successive term of five (5) years with all remaining terms of agreement to remain in full force and effect. Bree Switzer made a motion to approve the Service Agreement Amendment between PWSD #6 and Alliance Water Resources, Inc. as presented. The motion was seconded by Brian Freeman. The vote was unanimous, motion carried.

At this time, Mr. Bridgeman presented the revised proposed agreement by and between Timber Creek Sewer Co (TCSC) and Public Water Service District #6 for water disconnection of unpaid sewer service customers. Upon review, Board President Winnie requested Item #6 of agreement state, "As required by State Law" and item #7 be amended to include "agreement will terminate if TCSC fails to provide required notification to customer." Mr. Winnie also requested TCSC provide the District with a copy of their policy. Bree Switzer made a motion to approve the Water Shutoff Agreement with TCSC pending the above stated amendments. Brian Freeman seconded the motion. All in favor, motion passed.

During the August 21, 2024 Board Meeting, the Board approved a demo for the installation of a 4" Incerta-Valve at a discounted rate. At time of approval, it had been recommended for the installation to be in the area of State Route 33 for a reduction of customer outages during repair work. After a leak was discovered on N Stark Rd on a 12" Tee, it was recommended by Mr. Bridgeman for the Board to instead approve a 12" Incerta-Valve near the leak on N. Stark Rd. Quote from Decker Construction for the 12" Incerta-Valve is \$9,800.00. Brian Freeman made a motion to approve the installation of a 12" Incerta-Valve near the leak on N. Stark Rd. with the quote from Decker Construction of \$9,800.00. The motion was seconded by Bree Switzer. The vote was unanimously approved, motion carried.

President Winnie asked if there was any additional business to discuss. Judy Pickering announced a reminder of the Board Appreciation Dinner for January 3<sup>rd</sup>. With no further business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Richard Middleton. All in favor, motion passed. The meeting was adjourned at 10:18 a.m.

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Harold Winnie, President

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Date

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Judy Pickering, Clerk

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Date

Seal