

**PUBLIC WATER SUPPLY DISTRICT #6
OF CLAY COUNTY, MISSOURI**

**MINUTES OF THE AUGUST 21, 2024
BOARD OF DIRECTORS MEETING**

PRESIDING: Harold Winnie, President

PRESENT: David Hicks
Richard Middleton
Brian Freeman
Bree Switzer

ALSO ATTENDING: Attending from Alliance Water Resources Division Manager Jake Doran, Local Manager David Bridgeman, and Clerk/Office Manager Judy Pickering. There were no guests in attendance.

The regular monthly meeting of Public Water Supply District No. 6 of Clay County, Missouri was held Wednesday, August 21, 2024, at 9:00 a.m. at the Water District Office located at 1061 Couchman Drive, Kearney, Missouri. District Clerk Judy Pickering attested the agenda was duly and timely posted.

Board President Harold Winnie called the meeting to order promptly at 9:00 a.m. Roll call was taken. Present were David Hicks, Richard Middleton and Brian Freeman. The meeting proceeded with a quorum. Treasurer Dave Hinck was also in attendance. Bree Switzer arrived at 9:02 a.m.

Board President Harold Winnie presented the July 17, 2024, Meeting Minutes. David Hicks made the motion to approve the minutes as presented and was seconded by Brian Freeman. The vote was unanimous, motion carried.

President Winnie requested the July 2024 Treasurer's Report and other Financial Statements be presented. Division Manager Jake Doran presented the Treasurer's Report and other Financial Statements. Dave Hinck reviewed the District's statement with Charles Schwab and reported some gain due to a slight decrease in interest rates. Brian Freeman made the motion to approve the July 2024 Treasurer's Report and Other Financial Statements as presented. The motion was seconded by David Hicks. The vote was unanimous, motion carried.

Mr. Winnie requested the Monthly Bills be presented. The List of Bills and add-on was presented by David Bridgeman and reviewed by the Board. Brian Freeman made the motion to approve paying the List of Bills and add-on as presented. Bree Switzer seconded the motion. The vote was unanimous, motion carried.

The Operations and Water Systems Reports for July 2024 were also presented to the Board by Mr. Bridgeman. He reported backflow certifications have all been completed and collected for 2024 and Office Manager Judy Pickering had attended the Office Managers Training Workshop in Columbia on August 8th. He gave details on distribution work tasks. There were 143 line locates, 44 customer service request, which includes meter change out service orders, four rereads and one meter set completed in July. Staff continue to GPS District assets and record GIS locations. He stated all meters have been GPSed. There were 21 meters changed out in July bringing the total to 719 of the 750 ARPA meters to be changed out. He reported on the maximum/minimum day of water pumped,

average daily water purchase, water sampling, detailed customer service orders, meter reading activity, District line flushing and water loss calculations. Mr. Bridged reported on the two leaks repaired, one at NE 116th/Nation Rd and the second at 12600 Plattsburg Rd. He also reviewed project updates informing the Board a temporary construction easement agreement for the 92 Highway standpipe replacement is being drafted by Attorney Mark Piontek and Land Survey Company. He also reported on Safety training completed for field staff and all regulatory samples taken and passed the required laboratory examination in July.

At this time, Mr. Bridgeman discussed the proposal made by Decker Construction Services to perform an Incerta Valve Demo and valve installation for the District at a discounted cost for the incerta valve. Proposed costs were presented to the Board. He reviewed possible locations for this demonstration that would be most beneficial to the District. This would allow Decker Construction Services to have their staff certified in the equipment for future use and the District would have an incerta valve installed at a discounted cost and also have the ability to decrease the number of customers within the District affected by a water main break on the east side of I-35. David Hicks made the motion to allow Decker Construction Services to perform the Incerta Valve Demonstration on the east side of the District with the contingency of final cost details to be presented at the September 18, 2024, meeting. The motion was seconded by Bree Switzer. The vote was unanimous, motion carried.

David Bridgeman reviewed the assessment of the Cyber Security Vulnerability scan that was performed on the computer system and SCADA system used by the District. Findings show there was 1 vulnerable computer system with very low security risk being the District's SCADA computer. Mr. Bridgeman explained what those risks looked like specific to the district and went over AWR cyber security policy and login protocol, to ensure security risks are minimized.

Jake Doran reviewed the 3rd Quarter Regulatory Compliance Summary conducted by Mark Mahler, Director of Safety & Regulatory Compliance for Alliance Water Resources. It was requested by the Board to see PFAS sample reports.

Mr. Bridgeman reviewed with the Board the policy in the Rules and Regulations regarding the damage of water meters by customers through tampering or abuse from mowing or driving over the meter or burning near the meter. Board recommended staff to draft a warning letter to customers regarding this issue to be reviewed at the September 17, 2024 meeting. Decision to be tabled to that time as well.

President Winnie asked if there was any additional business to discuss. With no further business to discuss, David Hicks made the motion to adjourn the meeting, seconded by Bree Switzer. All in favor, motion passed. The meeting was adjourned at 10:11 a.m.

Harold Winnie, President

Date

Judy Pickering, Clerk

Date

Seal